

Springfield Water and Sewer Commission

Revised June 30, 2011

Instructions - Request for Free Water and Sewer Use for Temporary Trailers

Temporary Trailers Water and Sewer Use Fees – If a temporary trailer is placed on a lot in Springfield to provide temporary residential housing to those impacted by the federally declared disaster, those trailers will be eligible for free water and sewer use. This free water and sewer use will be available from the time the trailer is placed and temporary services are active until the trailer is removed and those services are discontinued or on June 30, 2012, which ever comes first.

If the trailer is still in place after June 30, 2012, the Commission will charge for water and sewer use based upon metered water usage or estimated water usage as determined by the Commission.

In order to receive free water and sewer use, the Owner of the property must submit a request in writing on the attached form.

Other fees may be required associated with the installation of temporary water and sanitary services if piping must be constructed.

Placement of temporary trailers not associated with tornado damage are not part of this program and will be required to meet all standard requirements of the Commission's Rules and Regulations, Guidelines and Policies

Please complete and return the Request Form to the Springfield Water and Sewer Commission:

Via Email: info@waterandsewer.org

Via Fax: 413-787-6269

Via Mail: **Springfield Water and Sewer Commission
P.O. Box 995
Springfield, MA 01101**

Drop Off: **SWSC Field Services Office
71 Colton St.
Springfield, MA**

OR

**SWSC Administrative Offices
250 M. St. Extension
Agawam, MA 01001**

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Request Form

Free Water and Sewer Use for Temporary Trailers

For free water and sewer use to be allowed to temporary trailers meeting the conditions described below, the Owner of the parcel/lot must submit a written request to the Commission.

Owner Information and Trailer /Service Location:

Building Permit for Trailer: Permit # _____

Owner:

Service Address:

Print Name

Address

Phone Number

Cell Phone Number

City

State

Zip Code

The undersigned Owner of the property listed above hereby makes a request for free water and sewer use from the Springfield Water and Sewer Commission for a temporary trailer to be used as residential housing. This temporary trailer will take the place of a residence which was damaged as a result of the federally declared disaster, the June 1, 2011 tornado. I understand that the availability of free water and sewer use will begin when the trailer is placed on the lot and the water and sewer services to the trailer become active and will end when the trailer is removed or June 30, 2012 whichever comes first.

Trailers which remain after June 30, 2012 will be required to pay the water and sewer use rates which are current at that time based upon metered or estimated water use as determined by the Springfield Water and Sewer Commission.

All other fees will be due as applicable to this property according to the Springfield Water and Sewer Commission's Rules and Regulations.

The installation of a replacement and/or new water service may require your electrical ground to be disconnected. It is the Applicant/Owner's responsibility to ensure that the ground is reinstalled to meet the current state and local building code regulations. The Springfield Water and Sewer Commission will not provide this service. If an electrician is required it will be the sole responsibility of the Applicant/Owner.

It is the sole responsibility of the Applicant/Owner to ensure that all state and local plumbing, building, and public health rules and regulations are satisfied pursuant to M.G.L. Chapter 111, Section 160A and Springfield Water and Sewer Commission Rules and Regulations Chapter 3, Section 5.1

Temporary Trailer Period of Use: _____ **Installation Date:** _____

Estimated Removal Date: _____

Owner's Signature

Date